**Selectmen’s Meeting Minutes 12/16/2019**

Selectmen Present: Raymond Poulin, Wayne Rundlett, Andrea Reichert

Present: Stacie Rundlett, Brian Rundlett, Kristen Mitchell, Michael Wales, Kip Poulin

1. **Call the meeting to order**-Andrea called the meeting to order at 6:30pm

 **2. Review Minutes from previous meeting-** Raymond motioned to accept the minutes as written, Wayne 2nd and all were in favor.

 **3. Old Business-**

 **a.** Wayne briefly discussed with the board that Lloyd Dalton notified Stacie that during this upcoming school year some high school students would assist in cleaning up the graveyard on Atwood Hill Rd that has been in a selectmen’s meeting discussion a short time ago.

 **4. Department Heads-**Kip went over his proposed 2020 budget with the board members. There is a increase from years past as the department needs to purchase turn out gear to be compliant with regulations.

 **5. Items by the Public-** There was none

 **6. Items by the Town Manager-**

 **a.** The board reviewed and signed payroll and A/P warrants

 **b.** The board and Stacie reviewed a draft policy for residents to access sand salt mixture. The board was in agreement to this draft and Stacie will post it accordingly. The board agreed that 2 five-gallon pails of sand per storm for residential use only. There was some discussion regarding liability and the board asked Stacie to contact MMA to confirm details on how to proceed with this part of the project. There was also a brief discussion regarding the lumber that was left on site from the project. This lumber was proposed to be used to build a small shed to store the sand for the public to use. Brian volunteered to get tarps to put on the lumber as it currently is exposed to the elements.

 **c**. The board and Stacie reviewed a draft policy for internal control of financial policies and procedures. The board was in agreement to this draft. The board decided to continue more budget talks at their next scheduled meeting and tentatively schedule the budget committee meeting for Saturday, January 25th at 9 am.

 **d.** Andrea motioned to enter into executive session pursuant to 1 M.R.S.A. §405(6)(A) for personnel matters at 7:17pm. Wayne 2nd and all were in favor. At 7:41pm the board entered back into the public meeting. There were no decisions made in executive session.

 **7. Items by the Board of Selectmen-** There were no items by the board

 Meeting adjourned at 7:42p.m.

*These minutes were approved by the Board of Selectmen at the January 7th meeting. smr*