**Selectmen’s Meeting Minutes 05/07/2019**

Selectmen Present: Raymond Poulin, Wayne Rundlett, Andrea Reichert(absent)

Present: Stacie Rundlett, Kip Poulin, Brian Rundlett, Mike Malesky, Bobbi-Sue Harrington, Gary Agren

1. Raymond called the meeting to order at 6:33p.m

**2.** The board reviewed the minutes from previous meeting. Wayne motioned to accept the minutes as written. Raymond 2nd and all were in favor.

**3**. Department Heads

a. Gary updated the board on light fixture at the town garage that needs to be repaired.He briefed the board on grading scheduled to be done. He asked Stacie to order 10 tons of calcium. There was a brief discussion regarding traffic cones. He and the board discussed that the posters for the posted roads and when they were due to come down after each road had been graded within the timeframe that they typically come down. There was a brief discussion again regarding a culvert issue on Bennett Hill Rd. Gary is still aware of the issue and intends on addressing the issue when the road crews are up there doing ditch work.

b. Mike shared with the board members that he has been successful in finding approximately $100,000 in valuation without even following up on the building permits that were issued since last April.

c. Kip updated the board on the Highland fire coverage. They still haven’t had their meeting so there were no decisions made regarding the matter yet. He updated the board on calls, they are up to around 33 for the payroll year. There was a grass fire on May 5th.

d. Bobbi-Sue discussed with the board that she was there in case any of the board members had questions regarding the budget. She also stressed to the board the importance to have the minutes to the school board minutes recorded. She was circulating a document for New Portland residents to sign that they were in agreement with this so she could present it to the school board. She wants the minutes to either be video recorded and posted online or at the very least audio recorded and posted on the district’s website. She also informed the board that the school budget was voted down. There was a brief discussion regarding ways to utilize cost savings efforts for the district.

**4.** Items by the Town Manager

The board reviewed and signed the payroll and accounts payable warrants. The board reviewed the website and security policies that were presented to them. Wayne motioned to accept the policies as written, Raymond 2nd and all were in favor. Stacie discussed with the board that she would be presenting the board members with employee evaluations and would like them to schedule a time to do employee evaluations soon. There was a discussion regarding the ads that need to be posted for putting up the sand/salt shed building. There was another brief discussion regarding the snow plow contract. The board asked Stacie to draft ads for these two matters for them to review and approve so that we can move forward.

Meeting adjourned at 7:17 p.m.

*These minutes were approved by the Board of Selectmen at the May 20th meeting. smr*